2019

LE-AMEN
ONDERWYSSENTRUM

Gr 11&12 Handleiding

2019

LE-AMEN
EDUCATION CENTRE

Gr 11&12 Manual

INHOUD

- A1 Missie
- A2 Algemeen
- A3 Graad 11/12
- A4 Le-Amen se Beleid
- A5 Leerders
- A6 Toelatingsvereistes vir Finale Eksamen
- A7 Instuur van Opdragte
- A8 Portefeuljes, Prakties
- A9 Mondeling
- A10 Junie Winterskool
- A11 Rekord- en Finale Eksamen
- A12 Hersien, Hermerk
- A13 Fooie
- A14 Effektiewe Studiemetodes
- A15 Doelstelling
- A16 Effektiewe Gebruik van Tyd
- A17 Hoe om goeie Opdragte te lewer

INDEX

- E1 Mission Statement
- E2 General
- E3 Grade 11/12
- E4 Policy
- E5 Learners
- E6 Admission Requirements for Finals
- E7 Submitting Assignments
- E8 Portfolios, Practicals
- E9 Oral For Languages
- E10 Winter School
- E11 Preliminary and Final Exam
- E12 Recheck, Remark
- E13 Fee Structure
- E14 Effective Study Methods
- E15 Setting Goals
- E16 Time Management
- E17 How to Submit Effective Assignments

MISSION STATEMENT: TO BE EDUCATED

MISSION STATEMENT: TO BE EDUCATED

If I learn my ABCs, can read 600 words per minute, and can write with perfect penmanship, but have not been shown how to communicate with the Designer of all language
I have not been educated

If I can deliver an eloquent speech and persuade you with my stunning logic, but have not been instructed in God's wisdom,
I have not been educated

If I have read Shakespeare and John Locke and can discuss their writings with keen insight, but have not read the greatest of all books – the Bible – and have no knowledge of its personal importance,
I have not been educated.

If I have memorized addition facts, multiplication tables, and chemical formulas, but have never been disciplined to hide God's Word in my heart.
I have not been educated

If I can explain the law of gravity and Einstein's theory of relativity, but have never been instructed in the unchangeable laws of the One Who orders our universe,
I have not been educated

If I can classify animals by their family, genus and species, and can write a lengthy scientific paper that wins an award, but have not been introduced to the Maker's purpose for all creation,
I have not been educated

If I can recite Gettysburg Address and the Preamble to the Constitution, but have not been informed of the hand of God in the history of our country,
I have not been educated

If I ca play the piano, the violin, six other instruments, and can write music that moves men to tears, but have not been taught to listen to the Director of the universe and worship Him,
I have not been educated

If I can run cross-country races, star in basketball and do 100 push-ups without stopping, but have never been shown how to bend my spirit to do God's will,
I have not been educated

If I can identify a Picasso, describe the style of da Vinci, and even paint a portrait that earns an A+, but have not learned that all harmony and beauty comes from relationship with God,
I have not been educated

If I graduate with a perfect 4.0 and am accepted at the best university with a full scholarship, but have not been guided into a career of God's choosing for me,
I have not been educated

If I have become a good citizen, voting at each election and fighting for what is moral and right, but have not been told of the sinfulness of man and his hopelessness without Jesus Christ,
I have not been educated

However, if one day I see the world as God sees it, and come to know Him, Whom to know is life eternal, and glorify God by fulfilling has purpose for me,
Then, I have been educated!

If I learn my ABCs, can read 600 words per minute, and can write with perfect penmanship, but have not been shown how to communicate with the Designer of all language
I have not been educated

If I can deliver an eloquent speech and persuade you with my stunning logic, but have not been instructed in God's wisdom,
I have not been educated

If I have read Shakespeare and John Locke and can discuss their writings with keen insight, but have not read the greatest of all books – the Bible – and have no knowledge of its personal importance,
I have not been educated.

If I have memorized addition facts, multiplication tables, and chemical formulas, but have never been disciplined to hide God's Word in my heart.
I have not been educated

If I can explain the law of gravity and Einstein's theory of relativity, but have never been instructed in the unchangeable laws of the One Who orders our universe,
I have not been educated

If I can classify animals by their family, genus and species, and can write a lengthy scientific paper that wins an award, but have not been introduced to the Maker's purpose for all creation,
I have not been educated

If I can recite Gettysburg Address and the Preamble to the Constitution, but have not been informed of the hand of God in the history of our country,
I have not been educated

If I ca play the piano, the violin, six other instruments, and can write music that moves men to tears, but have not been taught to listen to the Director of the universe and worship Him,
I have not been educated

If I can run cross-country races, star in basketball and do 100 push-ups without stopping, but have never been shown how to bend my spirit to do God's will,
I have not been educated

If I can identify a Picasso, describe the style of da Vinci, and even paint a portrait that earns an A+, but have not learned that all harmony and beauty comes from relationship with God,
I have not been educated

If I graduate with a perfect 4.0 and am accepted at the best university with a full scholarship, but have not been guided into a career of God's choosing for me,
I have not been educated

If I have become a good citizen, voting at each election and fighting for what is moral and right, but have not been told of the sinfulness of man and his hopelessness without Jesus Christ,
I have not been educated

However, if one day I see the world as God sees it, and come to know Him, Whom to know is life eternal, and glorify God by fulfilling has purpose for me,
Then, I have been educated!

A2

Algemeen

Baie welkom by Le-Amen. Ons glo dat dit weereens 'n besondere jaar vir ons almal gaan wees. Vanaf Le-Amen wens ons julle almal 'n voorspoedige en vreugdevolle jaar toe.

Le-Amen is gebore uit 'n passie vir tuisonderrig. Al die mooi herinneringe, seën en sukses deur al die jare hou ons aan die gang. Tuisonderrig is 'n voorreg vir elke ouer en dit kan nie gemeet word aan geld nie! Dit is altyd 'n plesier om met tuisonderrig studente te werk.

Ons het al wonderlike studente sien kom en gaan deur al die jare. Baie is nou al getroud en tuisonderrig nou hulle eie kinders!

Die Le-Amen Onderwyssentrum bestaan vanaf 1995. The naam "Le-Amen" beteken om iemand voor te berei en om iemand op te lei.

Geniet julle kinders. Pas hulle mooi op, want voor jy jou oë uitvee, is hulle groot.

Neem die vrymoedigheid om te skakel indien daar enige onduidelikhede is.

"Mama exhorted her children every opportunity to "jump at the sun".
We might not land on the sun,
but at least we would get off the ground!"

E2

General

Welcome at Le-Amen. We trust that it will once again be a wonderful year. Le-Amen wishes each family a prosperous and most joyous year ahead.

Le-Amen was born out of a passion for home schooling. All the memories, blessings and success keep us going. To home-school your child is indeed a privilege and can never be measured with money! It is always a pleasure working with home-school students.

We have seen many excellent students come and go throughout the years. Many of them are now married and even home-school their own children!

The Le-Amen Education centre was established in 1995. The name "Le-Amen" means "to train, to prepare and to guide a person"

Enjoy your children. Before you know, they are grown!

Please feel free to phone, should there be any query.

"Mama exhorted her children every opportunity to "jump at the sun".
We might not land on the sun,
but at least we would get off the ground!"

A3

Graad 11/12

- Nadat jy graad 10 suksesvol geslaag het, kan jy aansoek doen om jou matriek deur Le-Amen te voltooi.
- Jy moet **2 opeenvolgende jare** by Le-Amen bly om gr11/12 te voltooi. Dit geld as jy al jou vakke elke jaar slaag.
- Le-Amen skryf die I.E.B. Nasionale Senior Sertifikaat Eksamen. Dit word internasionaal erken.
- Vanweë al die portefeuljewerk wat vir elke vak voltooi moet word, sal **GEEN vakveranderings** toegelaat word na amptelike graad 11/12 registrasie nie.

- **GEEN STUDENT word toegelaat om matriek (7 vakke) in een jaar af te lê nie,** (1ste of 2de jaar) selfs al het hy/sy gr11 reeds voltooi. Die matriek word oor 2 jaar gedoen: 3 vakke(gr11/12) word in jou graad 11– jaar afgeskryf en die laaste 4 vakke(gr11/12) in jou graad 12– jaar.
- Wiskunde, Wiskunde Geletterdheid en Fiesiese Wetenskappe moet oor 2 jaar geneem word.
- Fisiese Wetenskap mag slegs as vak geneem word, indien jy Wiskunde as vak het.
- Jy mag jou matriek in meer as twee sittings doen, maar sal dan egter nie universiteitstoelating kry nie
- **Geen graad 11 sertifikaat word uitgereik nie.**
- Die twee aparte sertifikate word aan die einde van jou finale jaar gekombineer en jy ontvang 'n amptelike matrieksertifikaat met universiteitstoelating.
- Maak net seker dat jy die regte vakkeuse het vir universiteits toelating**. Raadpleeg universiteit** vir toelatingsvereistes.
- Matriek registrasie by Le-Amen sluit einde Februarie.

E3

Grade 11/12

- Once you have successfully passed grade 10, you can apply to complete your matric through Le-Amen.
- You have to stay enrolled at Le-Amen for **two consecutive years** to be able to complete gr11/12. This applies only if you pass all your subjects every year.
- Le-Amen writes the I.E.B. National Senior Certificate Examination. It is internationally recognized.
- Due to the large amount of portfolio work for each subject, **NO subject changes** will be allowed once students have officially registered for Grade 11/12

- **NO STUDENT is allowed to do Matric (7 subjects) in one year (1st or 2nd year),** not even if he/she has already completed gr 11. Matric is done over a period of 2 years: 3 subjects (gr11/12) are written in your grade 11-year and the last 4 subjects (gr11/12) in your grade 12-year.
- Maths, Maths Literacy and Physical Science must be done over a period of 2 years.
- Physical Science may be taken as a subject only if you have Maths as a subject.
- You may write your matric in more than 2 sittings, but will then not gain university entrance.
- **No grade 11 certificate will be issued**.
- Two separate certificates are combined at the end of your final year and you will receive an official matric certificate with exemption.
- Just ensure that your choice of subjects will allow you exemption. **Please consult a university** for the requirements to university exemption.
- Matric registration at Le-Amen close at the end of February.

Kombinering van sertifikate:

NB! NB! **Geldig slegs vir leerders wat Graad 12 in 2 sittings by Le-Amen doen. Slegs geldig vir leerders wat al 7 vakke in die 2 sittings suksesvol slaag.**

- Na jou eerste jaar studies, ontvang jy 'n "verklaring van uitslae" brief vanaf IEB deur die pos in Januarie van jou tweede jaar. Dit sal die uitslae van die eerste 3 vakke aandui wat jy in die vorige jaar geskryf het.
- In April van jou tweede jaar, kry jy 'n "vakverklaring sertifikaat" vanaf Umalusi, wat die uitslae van die vakke in jou eerste jaar bevat. Dit word na Le-Amen gestuur. Kontak Le-Amen om dit te bekom.
- Nadat jy jou tweede jaar voltooi het, kry jy weer 'n "verklaring van uitslae" brief vanaf IEB deur pos in Januarie. Hierdie keer bevat dit die uitslae van die vakke wat jy in jou 2de jaar voltooi het.
- Die volgende stap is om Le-Amen te kontak. Le-Amen vra dan vir 'n gekombineerde verklaring van uitslae, wat dus die 7 vakke bevat wat jy oor die 2 jaar suksesvol geslaag het. Hierdie verklaring gebruik jy as bewys dat jy matriek suksesvol geslaag het, totdat jy jou amptelike finale Nasionale Senior Sertifikaat ontvang.
- Gedurende April, in die jaar nadat jy jou 2de jaar voltooi het, kry jy 'n tweede "vakverklaring sertifikaat" vanaf Umalusi, wat die uitslae van die vakke in jou tweede jaar bevat. Dit word na Le-Amen gestuur. Kontak Le-Amen om dit te bekom.
- Jy moet nou Le-Amen kontak vir 'n aansoekvorm om jou 2 sertifikate te kombineer vir 'n Nasionale Senior Sertifikaat. Vul die vorm in, tesame met bewys van betaling aan IEB. E-pos na IEB. Na ongeveer 6-8 weke sal IEB jou kontak en jy kan dan jou finale Senior Sertifikaat by IEB gaan afhaal.

For combining the certificates

NB! NB! **Only applies for students who does grade 12 over two sittings at Le-Amen Only applicable once you have succesfully passed all 7 subjects in the 2 sittings**

- After completing your first year of studies, you get a "statement of results" letter from the IEB via mail, in January of your second year. This will include the marks for the first three subjects done in the previous year.
- In the April of your second year, you get a "subject statement" certificate from Umalusi, also including the marks of the subjects completed in your first year. This is sent to Le-Amen. Please contact us to fetch it.
- After completing your second year, you again get a statement of results letter from the IEB via mail, this time only containing the marks of the subjects you completed in your second year.
- The next step is to contact Le-Amen. We then apply for a combined statement of results, which reflects the 7 subjects successfully passed over the two years. This you use as proof of completing grade 12 until you get your final National Senior Certificate.
- During April of the year following your 2nd year, you get a second "subject statement" certificate from Umalusi, with the results of the subjects you completed in the second year. This is also sent to Le-Amen, and you can contact us to fetch it.
- You must then contact Le-Amen for an application form to apply for a National Senior Certificate, which you complete and send in to IEB. Please attach the proof of payment to IEB. After 6-8 weeks, you will be notified by IEB and you can fetch the combined, final National Senior Certificate from IEB.

Vir aansoek tot Universiteit:

- Kontak Le-Amen in jou tweede jaar. Ons sal jou punte vewerf in jou eerste jaar asook die huidige jaar verskaf. Jy kan die brief gebruik om aansoek te doen by die betrokke instansie.

- Nadat jy jou 2de jaar voltooi het, gebruik jy die "gekombineerde verslag van uitslae" soos in nommer 4 hierbo verduidelik om te registreer vir jou studies.

Leerders wat alreeds 'n Matrieksertifikaat besit met vrystelling tot BD Studies:

- Indien jy jou punte wil verbeter in 'n spesifieke vak/kke, neem asseblief kennis dat die nuwe "vakverklaring" sertifikaat **nie** met jou vorige sertifikaat gekombineer kan word nie.

Leerders wat alreeds 'n Matrieksertifikaat besit met vrystelling tot 'n sertifikaat/ diploma:.

- Indien jy jou punte wil verbeter in 'n spesifieke vak/kke, neem asseblief kennis dat die nuwe "vakverklaring" sertifikaat **nie** met jou vorige sertifikaat gekombineer kan word nie.
- NB!! Slegs as die student/e se se punte vordering wys en die student kwalifiseer vir 'n kurses better as 'n sertifikaat of diploma.

For application to university studies

- In your second year, you contact Le-Amen Education Centre, and we can supply you with marks from your previous year as well as the current year. These marks you can use to apply for tertiary studies.
- After completing the second year and while you wait for your final certificate, you use the combined statement of results in number 4 above and use it to register for your studies.

Learners who are already in possession of a NSC with entrance to BD Studies:

- Should you wish to improve your mark in a specific subject/s, please take into account that the new "subject statement" certificate **cannot be combined** with your previous certificate.

Learners who are already in possession of a NSC with entrance to certificate/ diploma studies.

- Should you wish to improve your mark in a specific subject/s, please take into account that the new "subject statement" certificate **can be combined** with your previous certificate.
- **NB!! Only if the student/s results improved and you qualify for better than certificate/ diploma studies.**

A4

Le-Amen se Beleid

Dit is vir ons baie belangrik dat julle verstaan presies wat Le-Amen aanbied en verwag en waar die verantwoordelikheid vir hierdie baie belangrike jaar lê:

- Die finale verantwoordelikheid vir die effektiewe voorbereiding vir die eksamen rus op die matriekleerling se skouers
- Le-Amen skakel direk met die leerlinge/ouers.
- Van die ouers word verwag dat hulle ondersteuning en aanmoediging sal gee
- Ouers moet ook ten alle tye weet hoe hulle kind vorder en tot watter mate hy/sy aan die vereistes voldoen
- Le-Amen bied ‘n ondersteunende rol ten opsigte van materiaal, die nasien van opdragte, die Junie winterskool en eksameninskrywings
- Le-Amen stuur die proses deur die streng toepassing van toelatingsvereistes soos die instuur van opdragte, Junie eksamen en rekordeksamen. Dit verseker dat die leerlinge die nodige pas handhaaf sodat hulle gereed is om in November eksamen te skryf
- Le-Amen wil nie betrokke raak by persoonlike en huissake nie
- Le-Amen gaan werksopdragte wat laat is, aanvra en waarskuwings uitstuur.
- Die personeel by Le-Amen sien dit ook nie as hulle plig om leerlinge oor swak werk aan te spreek nie.
- Dit is nie Le-Amen se beleid om aan jou te verduidelik of terugvoering te gee oor enige opdrag nie.

E4

The Le-Amen Policy

It is important that you know who is responsible for the different aspects of this important phase and what the role and expectations of Le-Amen are:

- The final responsibility for the effective preparation for the final examinations lies with the matric learner
- Le-Amen deals directly with the learners and parents.
- Parents should provide the necessary support and encouragement
- Parents should always be informed by the learners about the progress of their children and to what extent they are meeting the requirements
- Le-Amen offers support in the form of material, marking of assignments, the June winter school and enrolments for the exam
- Le-Amen directs the process by the strict application of admission requirements like submitting good assignments, June exam and Prelim. This helps learners to work at the necessary pace so that they will be ready to write the exam in November.
- Le-Amen does not want to be involved in personal and family problems.
- Le-Amen will enquire about assignments that are late or not submitted at all and warnings will be given.
- The staff at Le-Amen will not assume the role of reprimanding learners when poor work is submitted.
- It is not Le-Amen policy to explain or give any report back on assignments.

A5
Leerders

- Jou matriekjaar moet ernstig opgeneem word en jy sal baie hard moet werk aangesien die standaard hoog is.
- Die leerders is vir Le-Amen baie belangrik en dit is ons missie dat elke student suksesvol matriek sal slaag.
- Ons moet egter beklemtoon dat ons volle samewerking en toewyding vanaf elke leerder moet hê om die beste diens moontlik te kan lewer.
- Indien ons vra vir terugvoer, doen dit asseblief onmiddellik.
- Julle moet die vrymoedigheid hê om Le-Amen te kontak indien daar enigiets is waarmee ons kan help.
- Jy moet jou eie tutor reël, indien nodig, veral vir Wiskunde en Wetenskap.
- Daar is deesdae al hoe meer kandidate wat weens swak akademiese uitslae of dissipline probleme nie in ‘n gewone skoolopset kan funksioneer nie. Afstandsonderrig word dan as ‘n maklike uitweg gesien. Ons het egter gevind dat sodanige kandidaat nog minder suksesvol is met ons stelsel, aangesien IEB se standaard baie hoog is. **Kandidate wat dus akademies baie swak vaar of nie die nodige selfdissipline het nie, word dus aangeraai om eerder ‘n ander roete te volg.**
- Ons kan nie leerlinge akkommodeer met remediërende en/of enige ander leerprobleme nie. **Geen konsessies word toegelaat.**
- **Kontaknommers by Le-Amen:**

Algemeen

011 958 0366 / 0532
Fax – 011 958 1945
info@le-amen.co.za

Uitslae en ontvangs van opdragte

- Le-Amen info@le-amen.co.za

Tale

- Lindy-Lou van Tonder lindy-lou@le-amen.co.za

(alle navrae op skrif – cc altyd na info@le-amen.co.za)

E5
Learners

- Your matric year is very important and you will have to work hard as it is of a high standard.
  - All learners are of importance to Le-Amen and it is our mission to see each and every student passing matric successful.
  - We have to emphasize that we need your full co-operation and commitment to enable us to give you the best service.
  - If we need any replies from you, please do so immediately.
  - Feel free to contact us, should you have any query or problem that we can sort out.
  - You need to get your own tutor if needed, especially for Maths and Science
  - There is currently a trend that candidates who struggle to function in a normal school set-up due to poor academic results or problems with discipline want to enroll. Distance education is viewed as an easy way out. However we have found that such candidates are even less successful with our system, as the IEB has a very high standard. **Candidates who struggle academically or who lack the necessary self-discipline are therefore advised to rather follow another route.**
  - We cannot accommodate any learners with remedial and/or other learning problems**. No special consession will be allowed.**
  - **Contact numbers at Le-Amen**:

General

011 958 0366 / 0532
Fax – 011 958 1945
info@le-amen.co.za

Results and receiving of assignments

- Le-Amen info@le-amen.co.za

Languages

- Lindy-Lou van Tonder lindy-lou@le-amen.co.za

(put all queries in writing-always cc to info@le-amen.co.za)

A6

NB! NB! Toelatingsvereistes vir die Finale Eksamen

OPDRAGTE:

- **Alle opdragte moet gedoen word**
- Vir elke opdrag van al die vakke, **moet jy 40% behaal**.
- Indien jy nie 40% vir elke opdrag kan behaal nie, is jy nie gereed vir die Winterskool nie.

WINTERSKOOL:

Jy moet aan al die vereistes van die Winterskool voldoen. Winterskool vereistes word ook breedvoerig tydens die Winterskool aan julle verduidelik en dit is op skrif in die Winterskool boekie.

- Eksamens: Eksamens word die eerste dag uitgegee. Tydens die winterskool word eksamens afgelê onder eksamentoestande. **Moet 40% behaal.** Geen uitsondering omrede die afbakening van wat om te leer 7 weke voor die Winterskool gegee is.
- Prakties: Prakties in Lewenswetenskap.
- Mondeling: Mondeling in alle tale word afgelê.
- Portefeuljewerk: Portefeuljewerk word gefinaliseer.
- **NB!!Jy moet 40% behaal vir elke afdeling van elke vak tydens die winterskool.**

REKORDEKSAMEN:

- Die rekordeksamen moet by Le-Amen afgelê word.
- **Rekordeksamen moet geslaag word (40%) in elke vak vir toelating tot die finale eksamen**

E6

NB! NB! Admission Requirements for the Final Examinations

ASSIGNMENTS:

- **All assignments must be done**
- For every assignment in all the subjects you **must achieve 40%.**
- If you cannot make 40% in each assignment, it means that you are not ready for the Winter School.

WINTER SCHOOL:

You have to comply with all the Winter School requirements. The Winter School requirements will be discussed in further detail during the Winter School and it will be in your Winter School booklet as well.

- Exams: Exams will be handed out on the first day. During the Winter School exams will be done under exam conditions. **Must pass with 40%.** No excuse, as layout was given what to learn 7 weeks before the Winter School.

Practicals: practicals Life Science.
Orals: Orals in all languages will be done.
Portfolio work: Will be finalized.
NB!! A 40% pass rate for each section of each subject must be reached at the Winter School.

PRELIM EXAMS:

- The prelim exam must be written at Le-Amen
- **You must pass the prelim exam (40%) in each subject in order to write the final exams.**

A7

Instuur van Opdragte

- Elke vak het 'n voorblad waarop die inhandigingsdatums aangedui is
- Dit is 'n vereiste dat ALLE opdragte ingehandig moet word
- Opdragte moet Le-Amen op die sperdatum bereik. Daar sal geringe toegewings wees in uitsonderlike gevalle.
- Indien jou opdrag nie 'n week na die sperdatum in is nie, sal 'n skriftelike waarskuwing ge-e-pos word na die e-pos adres op die Z10 vorm.
  'n Boete van R200.00 sal gehef word vir laat/onvolledige opdrag/mondeling.
- Moenie vir uitslae wag nie – begin die volgende opdrag sodra een opdrag gepos word.
- NB! Maak **afskrifte** van al jou antwoordstelle voordat jy dit inhandig. Moenie die opdrag saamstuur nie.
- Ons het harde kopieë nodig, dus moenie die opdragte e-pos nie.
- Uitslae van die opdragte sal onmiddellik met ontvangs aan die leerlinge ge e-pos word na die e-pos adres op jou Z10 vorm.
- **Alle opdragte moet voor die Junie Winterskool in wees. Geen opdragte sal na hierdie datum aanvaar word nie.**
- Onderwysers wat vir Le-Amen nasien, mag nie regstreeks geskakel word nie.
- Skryf jou naam en D-nommer duidelik op jou werk
- Adresseer aan: Le-Amen gr12
Posbus 1252
Ruimsig
1732
- Skryf jou eie details (adres, ens) agter op die koevert

E7

Submitting Assignments

- Each subject has a cover page where the deadlines for the different assignments are given
- It is necessary to submit ALL the assignments
- Assignments should reach Le-Amen before the deadline. Some extra time will only be allowed in special cases.
- If we have not received your assignment a week after the due date, we will e-mail a warning to the e-mail adress as on the Z10 form.
  A penalty fine of R 200.00 will be charged for late/incomplete assignment/oral.
- Do not wait for results to be sent back – start the next assignment as soon as you post one.
- NB! Make **copies** of the answer papers before you submit it. Do not include the assignment (questions) itself.
- We need hard copies; therefore do not e-mail the assignments.
- Results will be e-mailed as soon as we receive it from the markers to the e-mail address on your Z10 form.
- **All assignments must be received before the June Winter School. No assignments will be accepted after this date.**
- Teachers assisting Le-Amen with the marking of assignments may not be approached directly.
- Write your name and D number clearly on your work
- Address envelopes to: Le-Amen gr12
PO Box 1252
Ruimsig
1732
- Write your own details (address, etc) on the back of the envelope

A8

Portefeuljes, Prakties

Portefeuljes

- Portefeuljewerk in alle vakke is uiters belangrik en tel 25% van die finale punt. **Werk moet van 'n hoë standaard wees.**
- Werk moet netjies in jou eie handskrif wees
- Vra iemand om jou werk na te gaan voordat jy dit instuur. Let op na sinskonstruksie, spelling, ens.
- Die portefeulje moet jou eie, oorspronklike werk wees.
- Moenie afgejaagde, minderwaardige werk instuur nie

Prakties – Lewenswetenskap

- Goeie voorbereiding is nodig voordat julle na die Junie Winterskool toe kom. Jy moet al die teorie onder die knie hê om sodoende die praktiese toetse te kan doen.
- Praktiese evaluering sal tydens die Junie winterskool plaasvind
- **Vraestel 3 Finale Prakties moet teen middel September by Le-Amen geskryf word.**

Leerlinge en ouers mag insae hê in portefeulje tydens die winterskool. Enige onduidelikhede moet dan uitgesorteer word. Studente is welkom om stukke/mondeling oor te doen vir 'n beter punt. Die kostes verbonde is R 200 per stuk/mondeling. Die portefeulje bly egter die eiendom van Le-Amen.

Geen afskrifte van die gemerkte portefeulje stukke sal gemaak word nie.

E8

Portfolios, Practicals

Portfolios

- Portfolios in all subjects are very important and make up 25% of the final result. **Work must be of a very high standard.**
- Work must be written neatly in your own hand
- Ask somebody to check your work before you submit it. Check the construction of sentences, spelling, etc.
- The portfolio must be your own, original work.
- Do not submit inferior work done in a rush.

Practical – Life Science

- You have to be properly prepared before the June Winter School. You must know all theory to be able to do the practical tests.
- Practical evaluation will take place during the June Winter School
- **Paper 3 Final Practical will be written by the middle of September at Le-Amen.**

Students and parents may have access to their portfolio during the winter school. All queries must then be addressed and rectified. Students are welcome to redo pieces/orals to get a better mark. The cost involved will be R 200 per piece/oral. The portfolios remain the property of Le-Amen.

No copies of the marked portfolio pieces will be made.

A9

Mondelinge in Tale

- Daar is ‘n mondelinge komponent in al die tale
- Die amptelike mondelinge evaluering vind plaas voor /tydens die Winterskool in Junie en is verpligtend.
- Mondeling tel 25% van die finale punt. Dit is dus baie belangrik om goed te doen.
- Volledige inligting omtrent die onderskeie komponente wat voorberei moet word, word reeds aan die begin van die jaar ingesluit by die taal opdragte. Dit behels ‘n voorbereide toespraak, voorbereide en onvoorbereide lees, luisterbegrip, ‘n GTA-komponent, algemene gespreksvoering, kennis van aktuele sake, en die voorgeskrewe vierde genre (Afd D-letterkunde)
- Indien daar enige onsekerheid bestaan omtrent die mondelinge evaluering, moet Lindy-Lou van Tonder direk by Le-Amen gekontak word.
- IEB moderering vind tydens November by Le-Amen plaas en is verpligtend.
- Mondelinge vir tale: neem asseblief kennis dat leerlinge reeds met die aanvang van die winterskool, ten volle voorbereid moet wees vir ALLE komponente van die mondeling.

E9

Orals for the Languages

- There is an oral component for each of the languages
- The oral evaluation takes place before/during the June Winter School and is compulsory.
- Again the oral component counts 25% towards the final mark. It is therefore very important to achieve a good oral mark.
- Detailed information regarding the various components that should be prepared for oral evaluation will be included in the language package that the students receive at the beginning of the year. These components include a prepared speech, prepared and unprepared reading, listening comprehension, a CAT component, general conversation, topical issues and the prescribed fourth genre (section D – Literature)
- Should students have any queries regarding the oral component, they should contact Lindy-Lou van Tonder at Le-Amen.
- IEB moderation will take place at Le-Amen in November and is compulsory.
- Oral sessions for languages: please note that students should prepare ALL components of the oral evaluation before the winter school.

A10

Junie Winterskool

- Die Winterskool sal hierdie jaar vanaf 24 Junie tot 28 Junie 2019 plaasvind, van 09:00 tot 16:00 elke dag. Dit kan wees dat van die praktiese vakke oor die naweek geskied.
- **Bywoning is verpligtend**
- Alle studente moet **elke** dag van 09h00 -16h00 by Le-Amen aanmeld.
- Daar sal ten alle tye 'n leersentrum wees, waar werk gedoen kan word.
- Studente mag nie die winterskool verlaat alvorens alle werk, toetse, portefeuljewerk, prakties en mondelinge gedoen en afgeteken is nie
- Alle werk sal onder eksamentoestande afgeneem word
- Tref asseblief julle eie reëlings vir verblyf en middagetes.
- Die week is bedoel vir intensiewe studie.
- Julle sal 'n rooster ontvang wat die skedule vir die week aandui.
- Die Junie Winterskool werk is van uiterste belang en **indien jy enige komponent hier druip, sal die saak bespreek word met betrokke persone.**
-

E10

June Winter School

- The winter school will take place from 24th June to the 28th of June 2019 this year, from 09:00 to 16:00 every day. It can be that some of the practicals will be on the weekends.
  - **Attendance is compulsory.**
  - All the students must report **daily** at Le-Amen from 09h00-16h00
  - A learning centre where students can do their work will be open at all times.
  - No student will be allowed to leave the winter school unless all the work, tests, portfolio work, practicals and orals have been completed and signed off.
  - All work will be written/done under exam conditions
  - Please arrange your own accommodation and lunch.
  - This week is meant for intensive study.
  - You will receive a timetable indicating the schedule for the week.
  - The work done during the June Winter School is very important and **if you fail any component, a meeting will be arranged to discuss the matter.**
  -

A11

Rekordeksamen

- Daar word ‘n Rekordeksamen afgelê in elke vak tydens einde Augustus, begin September.
- Die rekordeksamen word by Le-Amen onder eksamenomstandighede afgelê. Nie onderhandelbaar nie.
- Daar is geen afbakening vir die rekordeksamen nie, **Jy moet die hele sillabus ken.**
- Die rekordeksamen is deel van jou portefeulje.
- Maak asseblief seker dat jy presies weet wat vraestel 1 en 2 van elke vak behels.
- Dit is dus van uiterste belang dat julle uitstekend vaar in die rekordeksamen
- **Indien jy die rekordeksamen druip (40% is slaag), word jy gekanselleer vir die finale eksamen in die betrokke vak.**

Finale Eksamen

- Die finale eksamen word tydens November geskryf.
- **Die finale eksamen moet by Le-Amen geskryf word**. Moet asseblief nie die Eksamineringsliggaam skakel om ander reëlings te probeer tref nie. Dit sal onder geen omstandighede toegelaat word nie.

E11

Prelims

- Prelims are written in each subject during End August, beginning September.
- You will have to write the prelim exams at Le-Amen. This is non negotiable.
- There is no demarcation for the prelim; **you have to know the entire syllabus.**
- The prelim mark forms part of the portfolio
- Please make sure that you know exactely what paper 1 & 2 of each subject consists of.
- It is therefore essential that you give your very best throughout the year.
- **If you fail the record exam (40% is pass), you will be cancelled for the specific subject for the final exam.**

Final Exam

- The final exam is written in November.
- **The final exam must be written at Le-Amen**. Do not phone the Examining Body to make other arrangements. It will not be permitted.

A 12

Hermerk of Hersien van eksamen vraestelle

- Die leerders mag die Junie eksamen vraestelle na afloop van die Winterskool hou. Geen memorandums is beskikbaar nie.
- Die rekordeksamen vraestelle bly Le-Amen se eiendom en vraestelle mag dus nie uit die eksamenlokaal geneem word nie.

Hermerk/Hersien:

- Aansoek vir hermerk/hersien van **Junie eksamen en Rekordeksamen** sal oorweeg word vanaf enige kandidaat wat wil aansoek doen.
- Vind die hermerk en hersien aansoekvorm onder "declarations" op die webblad.
- Die voorgeskrewe fooi (R350/R180) moet die aansoek vergesel en Le-Amen bereik op die datum soos aangedui op uitslae.
- **Laat aansoeke sal nie oorweeg word nie**.
- Indien die kandidaat 'n hoër punt in enige vak/ke behaal, sal alleen die fooi wat betaal is vir sodanige vak/ke terugbetaal word.
- Geen terugbetalings sal gedoen word in gevalle waar 'n kandidaat **na 'n hermerk steeds die betrokke vak druip** nie, selfs al sou die nuwe punt hoër wees as die oorspronklike punt.

Terugvoering en Kommentaar op opdragte/portefeulje werk, ens.

- Die opdragte, portefeulje stukke ens, wat ingehandig word is om vir jou 'n punt te bepaal en om die portefeulje saam te stel.
- Indien jou punt nie na wense is nie, is jy welkom om dit oor te doen teen R 150.00 per stuk.
- Dit is nie Le-Amen se beleid om aan jou te verduidelik of terugvoering te gee oor enige opdrag nie.
- Slegs met opdragte, soos opstelle in tale, wat jy moet oordoen, sal terugvoering gegee word

E 12

Re-mark or Re-check of exam papers

- Learners are allowed to take the June exam papers after the Winter School. No memorandums are available.
- The prelim papers are Le-Amen's property and will therefore not be allowed outside the examination hall.

Re-mark/Re-check:

- Application for the re-marking/re-checking of exam papers for **June and Prelim** will be considered from any candidate who wishes to apply therefore.
- See remark/recheck application form under "declarations" on the website
- The prescribed fee (R350/R180) must accompany the applications, which must reach Le-Amen on a date as advised on the result sheet.
- **Late applications will not be permitted**.
- If the candidate gains a higher mark in any subject or subjects, only the fees paid in respect of such subject/s will be refunded.
- No refunds will be made in cases where a candidate **still fails a subject after a re-mark**, even if the latter mark should be higher than the original mark.

Report back and comments on assignments/portfolio work, etc.

The assignments and portfolio pieces that are required are used to compile a mark and portfolio.
If you are not satisfied with the marks achieved, you are welcome to redo it at R 150 per piece.
It is not Le-amen policy to explain or give a report back on any assignments Only certain draft pieces, for example the essays in languages will have a report back.

A13
Gelde Betaalbaar

- **R4500, 00 per ingeskrewe vak**
- **R2850, 00 per sleepvak (wisk, wisk gelett en wetenskap)**
  Fooie sluit in:
- Alle opdragte en merk daarvan.
- Registrasie by eksamineringsliggaam.
- Junie winterskool: sluit in alle lesings, toetse, mondeling, ens.
- Samestelling, merk en inhandiging van alle portefeuljes.
- Finale eksamens tydens November by Le-Amen.
- **Addisionele kostes:**
  Oordoen van portefeulje stukke – R 200 per stuk
  Boete van R 200 vir laat/onvolledige opdrag/mondeling
  Terrein fooie tydens Winterskool- R 800 vir die week.
  Oorslaap tydens Winterskool: R 180, 00 per aand.
  Lewenswetenskap prakties Winterskool en Finaal: R750, 00
  Rekordeksamen tydens September – R200/vraestel.
  Hermerk/Hersien – R 350/R180 per vraestel.
- **Posgelde:** indien nodig sal jou rekening gedebiteer word.

- Betalings kan geskied per tjek, kontant, direkte deposito, eft.
  LE-AMEN
  EERSTE NASIONALE BANK FEATHERBROOK
  TAK**: 250741** REKENINGNOMMER: **50400063372**
- Faks die volgende: 1. Voltooide inskrywingsvorm
  2. Voltooide Z10 vorm
  3. Depositostrokie (bewys van betaling)
  4. Graad 10 sertifikaat
- **Indien jy kanselleer sal jy verantwoordelik gehou word vir die ingeskrewe vak fooie.**
- **Geen terugbetalings**
- **Kontak (info@le-amen.co.za) vir enige afbetalings ooreenkoms.**

E13
Fee Structure

- **R4500, 00 per subject entry**
- **R2850, 00 per sleepsubject (maths, maths lit and science)**
  Fee includes**:**
- All assignments and the marking thereof.
- Registration at examination body.
- June winter school: includes all lectures, tests, orals, etc.
- Compiling, marking and submitting of portfolios.
- Final examination in November at Le-Amen.
- **Additional fees:**
  Redo of portfolio pieces – R 200 per piece
  Penalty fee of R200 for late/incomplete assignment/oral
  Site fees during Winter School- R 800 for the week
  Sleepover during Winter School – R 180, 00 per night.
  Life science practicals Winter School & Final: R 750,00
  Preliminary Exams during September –R200/paper.
  Remark/Recheck – R 350/R180 per paper.
- **Postage:** when applicable, will be added to your account

- Payments can be made via, cash, cheque, direct deposit, eft.
  LE-AMEN
  FIRST NATIONAL BANK – FEATHERBROOKE
  BRANCH: **250741** ACCOUNT: **50400063372**
- Fax the following: 1. Completed application form
  2. Completed Z10 form
  3. Deposit slip (proof of payment)
  4. Grade 10 certificate

- **If you cancel, you will be kept liable for the subject entry fees.**
- **No refundes**
- **Contact (**info@le-amen.co.za**) concerning any payment arrangments**.

A14

Effektiewe Studiemetodes

- Om by 'n tafel te sit en studeer is glad nie maklik nie – dit verg harde werk. Jy het energie en dryfkrag nodig.
- Baie tyd is nodig en die besteding van jou tyd is baie belangrik
- Beplan 'n vaste roetine en hou daarby – dit verminder stres!
- Bly gemotiveerd deur jouself gedurig te herinner waarom hierdie studies belangrik is vir jou toekoms
- Hou jou liggaam gesond en fiks: eet gebalanseerd en vermy opkikkers soos koffie en wakkerbly-middels, slaap genoeg en oefen gereeld.
- Kies 'n lekker plek om te werk met 'n regop stoel en 'n tafel waarop al jou boeke pas
- Hou alles wat jy nodig het byderhand: boeke, papier, penne, potlode, uitveër, liniaal, sakrekenaar, ens
- Maak seker dat die lig helder genoeg is, maar sonder om jou werk te laat blink
- Sorg vir vars lug en 'n gerieflike temperatuur

E14

Effective Study Methods

- It is easy to underestimate the effort involved in sitting at a desk, studying. You need both drive and energy.
- Studying effectively takes time and good time management.
- Establish a routine and keep to it – it reduces stress!
- Stay motivated by constantly remembering the rewards that will be the result of this effort
- Keep your body healthy and fit: eat a balanced diet, avoid stimulants such as coffee and stay awake tonics, get regular sleep, and exercise
- Select a nice place where you can study with an upright chair and a table which is large enough to accommodate all your books
- Keep the following close at hand: books, paper, pens, pencils, erasers, ruler, pocket calculator, etc
- Good lighting is essential but prevents a glare.
- The room should be well ventilated and at a comfortable temperature.

A15

Doelstelling

- Korttermyn doelwitte: Dit is dalk 'n goeie idee om die sperdatums vir opdragte te gebruik as korttermyn doelwitte. Jy kan dalk uitwerk watter afdelings per dag afgehandel moet word ten einde die opdragte betyds te kan voltooi
- Langtermyn doelwitte: Formuleer jou ideale vir jou toekoms. Hou altyd jou toekomsplanne voor jou. Dit sal jou help om te kan deurdruk met die korttermyn doelwitte

A16

Effektiewe gebruik van Tyd

- Dit is belangrik om te besef dat gereelde, uitgebreide studie beter is as kort periodes van intensiewe werk Baie meer word bereik in 5 ure as die tyd uitgesprei is oor een week as wanneer jy 5 ure aanmekaar werk op een dag
- Dit is 'n goeie idee om 'n aktiwiteitsrooster op te stel waar jy elke uur van jou dag beplan.
- Beplan die mees intensiewe werk vir daardie tye van die dag waar jy die lekkerste werk: vir sommige mense is dit vroeg in die oggend en vir ander laat in die aand
- Moenie vir langer as een uur ononderbroke werk nie. Jou konsentrasievermoë laat jou toe om net 45 minute goed te konsentreer. Hierna moet jy 'n kort rukkie ontspan sodat jou verstand die werk wat jy geleer het, kan konsolideer
- Beplan genoeg ontspanningsaktiwiteite weg van jou studies af
- **Skaf vir jou 'n jaarbeplanner aan** (meeste boekwinkels verkoop hulle) Beplan jou werk vir die jaar daarop. **Dui sperdatums en eksamens aan sodat jy kan sien of jy op koers bly.**

E15

Setting Goals

- Short-term goals: It may be a good idea to use the deadlines of assignments as your short-term goals. You could also divide the work with daily goals that will ensure that you complete an assignment before its due date
- Long-term goals: Develop a vision of what you want to do. Keeping your long-term goals in mind at all times will help you achieve your short-term goals

E16

Effective Time Management

- It is a general rule that evenly spaced, regular study is better than inconsistent, spasmodic bursts of effort. You will achieve much more in 5 hours at one hour per day than in studying for 5 hours at one time.
- It will help you to draw up an activity timetable to plan your day.
- Try and work at times which will be most effective for you: some people work best early in the morning and others later in the evening
- Our attention span is approximately 45 minutes. After that, our brain needs time to consolidate the material. Any study longer than one hour should include a short break.
- Plan activities completely free of study
- **Get a year planner** (most news agencies keep them) and plan your year ahead. **Indicate deadlines and exam dates so that you can see that you are on course.**

A17

Hoe om goeie opdragte te lewer

- **Maak opsommings**. Moenie net werk deurlees nie. Dit is belangrik dat jy aktief besig is met die materiaal. Deur opsommings uit te skryf verseker jy dat:
- Jy konsentreer op die werk waarmee jy besig is
- Die werk beter onthou word
- Jy notas het wat dalk makliker is om te leer net voor die eksamen
- Wees sistematies en georganiseerd in jou werk en rangskik jou aantekeninge op 'n logiese manier
- As jy aandag gee terwyl jy werk, sal jy die werk makliker onthou. Dit is ook makliker om werk te onthou wat jy 'n paar keer deurgewerk het
- Jou korttermyngeheue vergeet inligting baie gou. Slegs materiaal wat behoorlik bestudeer word, word oorgeplaas na jou langtermyngeheue
- Dit is dus belangrik dat jy werk effektief na jou langtermyn-geheue sal kan oorplaas. Wenke:
- Feite moet dikwels in die korttermyngeheue herhaal word
- **Jy kan slegs werk onthou wat jy ten volle verstaan**
- Begin altyd 'n sessie deur te herroep wat jy kan onthou voordat jy dieselfde werk weer leer
- Om werk beter te kan verstaan moet jy daaroor nadink, daaroor praat, vrae vra, vrae uitwerk, ens
- Organiseer feite in 'n logiese volgorde
- Gebruik "mind maps"
- **Die aanbieding van jou opdragte moet so netjies as moontlik wees** aangesien dit bydra tot die kwaliteit van jou werk en die toekenning van indrukspunte
- Maak seker dat jou werk leesbaar en interessant aangebied is

E17

How to submit effective assignments

- **Make your own notes as you study**. Note taking is an excellent way to ensure that you are actively busy with the material. Taking notes serves the following purpose:
- They are an aid to concentration
- They are an aid to retention of facts
- They are an aid to revision, especially in the time before the exam when you have to study hard
- Be systematic and organized and arrange your notes in a logical order
- Pay attention while you work so that the information can be retained better. Work that you have revised a number of times will also be remembered better.
- Your short-term memory quickly forgets information and only those items that were successfully encoded will be transferred to your long-term memory
- For information to be coded successfully for long-term storage, the following is necessary:
- It must enter the short-term memory often and be kept there long enough
- **Do not try to memorize work that you do not understand**
- You can better understand work by thinking about it, talking about it, asking questions, using it to answer questions, etc
- Construct well-organized notes
- Use mind maps
- **Presentation is very important when you submit work**. Even if the content is good, the initial impression is poor if the work is a mess.
- Present your work in an appealing, easy-to-read manner.

2019 Calendar

Le-Amen Education Centre Dates 2019			
Grade R-10 TERM 1		**Grade R-10 TERM 3**	
• **Commence**	Wednesday 16 January	• **Commence**	Tuesday 16 July
• **End**	Wednesday 20 March	• **End**	Friday 20 September
Release Learning Material	Wednesday 16 January	**Release Learning Material**	Tuesday 16 July
Release Assessment	Wednesday 6 March	**Release Assessment**	Friday 6 September
Submit Assessment	Wednesday 20 March	**Submit Assessment**	Friday 20 September
Public holidays	Thursday 21 March	**Public holidays**	Friday 9 August
Reports Grade 7-10 Term 1	Wednesday 10 April	**Reports Grade 7-10 Term 3**	Approx. Wednesday 9 October
Le-Amen Closes for Holiday	Wednesday 20 - 27 March	**Le-Amen Closes for Holiday**	Friday 20 – 25 September
Release Learning Material for Term 2	Wednesday 20 March	**Release Learning Material for Term 4**	Friday 20 September
WINTERSCHOOL – Gr 12 24 June - 28 June.			
Grade R-10 TERM 2		**Grade R-10 TERM 4**	
• **Commence**	Tuesday 9 April	• **Commence**	Tuesday 8 October
• **End**	Friday 21 June	• **End**	Friday 29 November
Release Learning Material	Tuesday 9 April	**Release Learning Material**	Tuesday 8 October
Release Assessment	Friday 7 June	**Release Assessment**	Friday 15 November
Submit Assessment	Friday 21 June	**Submit Assessment**	Friday 29 November
Public holidays	Friday 19 April / Mon 22 April/ Sunday 16 June/ Monday 17 June	**Public holidays**	
Reports Grade 7-10 Term 2	Approx. Wednesday 17 July	**Reports Grade 7-10 Term 4**	Friday 6 December
Le-Amen Closes for Holiday	Friday 28 June – Monday 8 July	**Le-Amen Closes for Holiday**	Friday 6 December
Release Learning Material for Term 3	Friday 21 June		

Public Holidays:	Day	Public Holiday
1 Jan	Mon	New Year's Day
21 Mar	Thurs	Human Rights Day
19 April	Fri	Good Friday
22 April	Mon	Family Day
27 April	Sat	Freedom Day
01 May	Wed	Labour Day
16 June	Sun	Youth Day
17 June	Mon	Public Holiday
9 Aug	Fri	Women's day
24 Sep	Tues	Heritage Day

2019 www.le-amen.co.za

January	February	March	April	May	June	July	August	September	October	November	December
1 Tu New Year's Day	1 Fr	1 Fr	1 Mo	1 We Labour Day	1 Sa	1 Mo	1 Th	1 Su	1 Tu	1 Fr	1 Su
2 We	2 Sa	2 Sa	2 Tu	2 Th	2 Su	2 Tu	2 Fr	2 Mo	2 We	2 Sa	2 Mo
3 Th	3 Su	3 Su	3 We	3 Fr	3 Mo	3 We	3 Sa	3 Tu	3 Th	3 Su	3 Tu
4 Fr	4 Mo	4 Mo	4 Th	4 Sa	4 Tu	4 Th	4 Su	4 We	4 Fr	4 Mo	4 We
5 Sa	5 Tu	5 Tu	5 Fr	5 Su	5 We	5 Fr	5 Mo	5 Th	5 Sa	5 Tu	5 Th
6 Su	6 We	6 We	6 Sa	6 Mo	6 Th	6 Sa	6 Tu	6 Fr	6 Su	6 We	6 Fr
7 Mo	7 Th	7 Th	7 Su	7 Tu	7 Fr	7 Su	7 We	7 Sa	7 Mo	7 Th	7 Sa
8 Tu	8 Fr	8 Fr	8 Mo	8 We	8 Sa	8 Mo	8 Th	8 Su	8 Tu	8 Fr	8 Su
9 We	9 Sa	9 Sa	9 Tu	9 Th	9 Su	9 Tu	9 Fr Women's Day	9 Mo	9 We	9 Sa	9 Mo
10 Th	10 Su	10 Su	10 We	10 Fr	10 Mo	10 We	10 Sa	10 Tu	10 Th	10 Su	10 Tu
11 Fr	11 Mo	11 Mo	11 Th	11 Sa	11 Tu	11 Th	11 Su	11 We	11 Fr	11 Mo	11 We
12 Sa	12 Tu	12 Tu	12 Fr	12 Su	12 We	12 Fr	12 Mo	12 Th	12 Sa	12 Tu	12 Th
13 Su	13 We	13 We	13 Sa	13 Mo	13 Th	13 Sa	13 Tu	13 Fr	13 Su	13 We	13 Fr
14 Mo	14 Th	14 Th	14 Su	14 Tu	14 Fr	14 Su	14 We	14 Sa	14 Mo	14 Th	14 Sa
15 Tu	15 Fr	15 Fr	15 Mo	15 We	15 Sa	15 Mo	15 Th	15 Su	15 Tu	15 Fr	15 Su
16 We	16 Sa	16 Sa	16 Tu	16 Th	16 Su Youth Day	16 Tu	16 Fr	16 Mo	16 We	16 Sa	16 Mo
17 Th	17 Su	17 Su	17 We	17 Fr	17 Mo Public Holiday	17 We	17 Sa	17 Tu	17 Th	17 Su	17 Tu
18 Fr	18 Mo '	18 Mo	18 Th	18 Sa	18 Tu	18 Th	18 Su	18 We	18 Fr	18 Mo	18 We

2019 www.le-amen.co.za

19 Sa	19 Tu	19 Tu	19 Fr Good friday	**19 Su**	19 We	19 Fr	19 Mo	19 Th	**19 Sa**	19 Tu	19 Th
20 Su	20 We	20 We	**20 Sa**	20 Mo	20 Th	**20 Sa**	20 Tu	20 Fr	**20 Su**	20 We	20 Fr
21 Mo	21 Th	21 Th Human Rights day	**21 Su**	21 Tu	21 Fr	**21 Su**	21 We	**21 Sa**	21 Mo	21 Th	**21 Sa**
22 Tu	22 Fr	22 Fr	22 Mo Family day	22 We	**22 Sa**	22 Mo	22 Th	**22 Su**	22 Tu	22 Fr	**22 Su**
23 We	**23 Sa**	**23 Sa**	23 Tu	23 Th	**23 Su**	23 Tu	23 Fr	23 Mo	23 We	**23 Sa**	23 Mo
24 Th	**24 Su**	**24 Su**	24 We	24 Fr	24 Mo	24 We	**24 Sa**	24 Tu	24 Th	**24 Su**	24 Tu
25 Fr	25 Mo	25 Mo	25 Th	**25 Sa**	25 Tu	25 Th	**25 Su**	25 We	25 Fr	25 Mo	**25 We Christmas Day**
26 Sa	26 Tu	26 Tu	26 Fr Mid-Term Break	**26 Su**	26 We	26 Fr	26 Mo	26 Th	**26 Sa**	26 Tu	26 Th
27 Su	27 We	27 We	**27 Sa Freedom Day**	**27 Mo**	27 Th	**27 Sa**	27 Tu	27 Fr	**27 Su**	27 We	27 Fr
28 Mo	28 Th	28 Th	**28 Su**	28 Tu	28 Fr	**28 Su**	28 We	**28 Sa**	28 Mo	**28 Th**	**28 Sa**
29 Tu		29 Fr	29 Mo	29 We	**29 Sa**	29 Mo	29 Th	**29 Su**	29 Tu	29 Fr	**29 Su**
30 We		**30 Sa**	30 Tu	30 Th	**30 Su**	30 Tu	30 Fr	30 Mo	30 We	**30 Sa**	30 Mo
31 Th		**31 Su**		31 Fr		31 We	**31 Sa**		31 Th		31 Tu

LE-AMEN
EDUCATION CENTRE